4 Week Workshop - Build a Compliance Strategy

Information is a valuable asset and integral to business operations. Business decisions and performance depend heavily on the effective use and exchange of information, both within and with business partners, customers, suppliers and other external parties.

> "People develop their competencies, knowledge and decisions by using information."

The use and exchange of information also carries risks and obligations. Inappropriate, inaccurate and careless communications can create serious liability and compliance risks. Protecting this information—wherever it goes—is critical to ensuring trust and meeting compliance requirements. But first, you need to know what data you have, where it is, how it's being used, and compliance risks that may exist.

The Compliance Workshop gives you the insights you need to better discover, protect and govern your corporate data. This engagement is spread over 4 weeks to allow Compliance Check time to run on top of your cloud infrastructure and establish a current state of Information compliance.
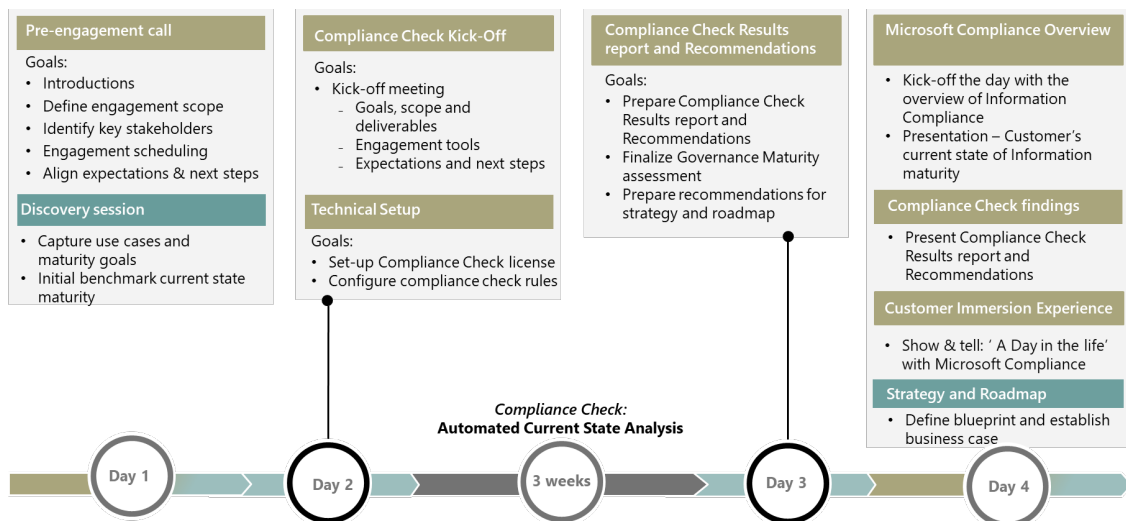
Pre-engagement call

Goals:
- Introductions
- Define engagement scope
- Identify key stakeholders
- Engagement scheduling
- Align expectations & next steps

Discovery session
- Capture use cases and maturity goals
- Initial benchmark current state maturity

Compliance Check Kick-Off

Goals:
- Kick-off meeting
  - Goals, scope and deliverables
  - Engagement tools
  - Expectations and next steps

Technical Setup

Goals:
- Set-up Compliance Check license
- Configure compliance check rules

Compliance Check Results report and Recommendations

Goals:
- Prepare Compliance Check Results report and Recommendations
- Finalize Governance Maturity assessment
- Prepare recommendations for strategy and roadmap

Microsoft Compliance Overview
- Kick-off the day with the overview of Information Compliance
- Presentation – Customer's current state of Information maturity

Compliance Check findings
- Present Compliance Check Results report and Recommendations

Customer Immersion Experience
- Show & tell: ' A Day in the life' with Microsoft Compliance

Strategy and Roadmap
- Define blueprint and establish business case

Compliance Check:
Automated Current State Analysis

Day 1 — Day 2 — 3 weeks — Day 3 — Day 4

Figure 1: 4 day workshop plan spread over 4 weeks of activities.

We combine the qualitative assessment with quantitative data analysis leveraging Microsoft 365 to identify potential risks and improvement opportunities with your current Information landscape. The automated discovery process will analyze your existing data for:
- Privacy, Sensitive information and intellectual property
- Unused or "stale" data
- Unusual activities and data over exposure situations

Deliverables:
- Compliance Check report outlining your current state of maturity regards to Information Compliance in Microsoft cloud
- A strategy and roadmap of actionable recommendations to improve the current state findings Hands-on opportunity to experience what integrated compliance looks like, including the latest tools and methods